



Parent Code of Conduct

At Kennedy Baptist College we encourage parents to partner with the College in promoting and upholding the core values.

It is a requirement of the College community that parents model behaviour that encourages positive relationships and participation at the College. Our parents recognise that educating our students is a collaboration and that good working relationships will yield a positive learning experience.

We encourage and welcome parents to participate in the College community.

The Parent Code of Conduct provides parents with the required standards of conduct in accordance with our core values.

Our College values include:

Faith	The Christian faith underpins all the College's activities.
Boldness	Staff and students are bold in accepting the challenges on offer at the College and strive to achieve the best outcomes.
Integrity	The College community demonstrates respect and honesty towards all its members and delivers on its promises.
Growth	The College community develop their unique gifts and talents and strengthen their areas of weakness.
Service	The College community serve others within the College, and local, national, and international communities.

The College is committed to the health, safety and wellbeing of all staff, students, and the College community and to protecting them from all forms of harm.

1. Scope

This Parent Code of Conduct applies to all adults including parents, guardians, stepparents, grandparents, extended family members, and carers in relation to a student or students at the College. The term "parents" is used throughout the document to represent these parties.

2. Rights and Responsibilities

The College community has a right to:

- Be treated with respect and dignity.
- Be part of a caring and inclusive community.
- Express their opinion in a polite and respectful manner.

- Actively participate within the College community.

The College community has a responsibility to:

- Treat others with respect and dignity and refrain from harmful conduct.
- Uphold and support the College values in connection with all College-related activities.
- Respect the opinions of others.

3. What parents can expect from the College

The College takes seriously any concerns that are brought to its attention. If parents express their concerns to the College they can expect to be treated with courtesy and respect to try and resolve the matter.

Most issues of concern in the College can be handled quickly and in an informal manner. Where appropriate, we ask that you raise your concern directly with the staff member most closely concerned with the issue.

Concerns of more serious inappropriate conduct or misconduct must be directed to the Deputy Principal Pastoral Care or the Principal.

Alternatively, you may lodge a formal complaint with the College through the College's online form on the website.

We take all reports seriously and commit to dealing with complaints in accordance with the *Complaints Handling Policy*.

4. Communication

Parents of our College will:

- Be polite to others.
- Act as positive role models.
- Recognise and respect personal differences.
- Use the College's communication processes to address concerns.

Parents of our College demonstrate this by:

- Using polite spoken and written language.
- Always speaking and behaving respectfully.
- Being compassionate when interacting with others.
- Informing staff if the behaviour of others is negatively impacting them or their family.
- Respecting staff's time by accepting they will respond to appropriate communication as soon as they are able to.

- Requesting a meeting to discuss any concerns about their child's education – allowing staff to prepare and appreciating their time may be limited.

5. Collaborating with the College

Parents of our College will:

- Ensure their child attends the College ready to learn.
- Supports the Student Code of Conduct.
- Supports the College's policies and procedures as they relate to our students.

Parents of our College demonstrate this by:

- Taking responsibility for their child arriving and departing the College safely and on time every day.
- Reading and encouraging their child to understand and follow the Student Code of Conduct.
- Reading and encouraging their child to understand and follow other policies relevant to their experience at the College.
- Informing us if there are concerns in being able to comply with the policies.

6. Supporting the culture of the College

Parents of our College will:

- Recognise that every student is important to us.
- Contribute to a positive College culture.
- Work collaboratively with staff to resolve issues and concerns.
- Respect people's privacy.

Parents of our College demonstrate this by:

- Valuing each student's education.
- Acknowledge staff are responsible for supporting the whole College community.
- Speaking positively about the College and its staff.
- Not making negative comments or gossiping about other College community members, including students – in person, in writing, or on social media.
- Understanding, that at times, compromise may be necessary.

- Always considering the privacy of all College community members and understanding that the College cannot share confidential information.

7. Visiting the College

Parents are encouraged and welcome to attend College events held throughout the year both on College premises and at College-related activities and events. Parents will behave in a courteous manner to all members of the College community.

Parents of our College:

- Recognise that the safety and wellbeing of every College community member is important to us.
- Recognise the College's adherence to the National Principles of Child Safe Organisations.

Parents of our College demonstrate this by:

- Complying with our visitor protocols (e.g., signing in at Reception and displaying their "visitor" badge).
- Complying with all safety emergency procedures and safety instructions from staff whilst on College premises.
- Not disrupting events and following instructions of staff members in charge.

8. Breaches of the Parent Code of Conduct

Consequences for breaching the *Parent Code of Conduct* will be determined by the Principal in accordance with the *Complaints Handling Policy*. Consequences may include, but are not limited to:

- Supporting the safety of staff by allowing them the right to terminate phone calls if they are being verbally abused or intimidated.
- Prohibiting a College community member from attending an extracurricular activity.
- Prohibiting a College community member from being on College campus.
- Directing a parent / guardian to communicate with staff member(s) through a nominated College representative.
- Refusing to permit a student to continue at the College or withdrawing a student from the College if the partnership between the parent and the College breaks down.
- Taking reasonably appropriate action in accordance with the nature of the breach of the Parent Code of Conduct.

Version Control					
Version	Date Published	Amendments	Endorsed by the Board	Next Review	Author of version
1	03/10/2023	New policy	20/09/2023	10/2024	C Acciano