

**Kennedy Baptist College Parents and Friends Association  
General Committee Meeting Minutes – 4<sup>th</sup> May 2022  
Staff Lounge & Via Zoom Meeting**

**Present:** Mark Ashby, Renee Puizina, Marie Spires, Vicki Howie, Ade Olowookere (Z), Katherine Arnold (Z), Rebecca Flint (Z), Jane Duck (Z), Glenn & Nicolette Elliot, Michelle Marshall, Anita Cagney, Jo Pescud (Z), Glenn Beauchamp

**Apologies:** Ivona Jercic-McFadyen, Sunny Reddan

**Meeting Opened: 6.31pm**

AGENDA ITEM	DISCUSSION	ACTION	WHEN	BY WHOM
<b>President's Welcome</b>	Renee Puizina welcomed all the parents and friends to meeting.			Renee P
<b>Opening Prayer</b>	Mark Ashby opened with Prayer			Mark A
<b>Conflict of Interest</b>	None declared.			
<b>Previous Minutes</b>	Minutes of 1 <sup>st</sup> March 2022, to be presented and approved.	Moved: Michelle M Seconded: Marie S		

ACTIONS OUTSTANDING				
P&F Newsletter	No outstanding action – Renee to consult with Linda & Mandy regarding dates and getting this out to Kennedy Community	Draft has been sent going out tomorrow 😊	Sent out 5/5/2022	
P&F Facebook Page	All Committee agreed that Glenn Beauchamp (be added as a Moderator) so that he can post Fathering Project information.  All Committee agreed that Anisha Dickson be added as an Admin (this was outstanding from October 2021 Minutes...	Renee – Glenn B is now set as a Moderator.  Renee – Anisha is now set up as an Administrator		

AGENDA ITEM	DISCUSSION	ACTION	WHEN	BY WHOM
Establishment of a P&F spending/support program	<p>Carried over from 2020. M. Ashby to discuss with Department Heads and bring feedback to the P&amp;F committee</p> <p>P &amp; F waiting on the invoice to purchase three remaining outdoor settings for terrace near Beedawong Cafeteria (as per meeting 1/3/22)</p> <p>Mark has ordered the three settings and we are hoping on having them installed by end of Term 2 (Confirmed \$3,500 ea.)</p>			

STANDING AGENDA ITEMS				
Reports:	Discussion	Action	WHEN	By Whom
Principal's Report	<p>Principal's report delivered by Mark. Topics covered included:</p> <ul style="list-style-type: none"> <li>• Impact of COVID-19 – Still ducking &amp; weaving (Semi Back to Normal)</li> <li>• Some of the events that were cancelled / postponed have now been rescheduled, others have been left as organised (i.e.: Cross Country)</li> <li>• COVID-19 resulting in up to 2 to 3 Staff off per day – College has implemented additional leave “COVID Leave” instead of staff having to use their Personal Leave</li> <li>• Mother's Day Breakfast – huge response ninety-three attending (capped at one hundred)</li> <li>• Staff Changes still occurring</li> <li>• Exams start Week 6, followed by Marking &amp; Reporting</li> <li>• Government is sending 24,000 RAT Test to the college = 20 per student to take home</li> <li>• Process of Contact Tracing was taking up an enormous amount of resources &amp; time – College do not need to report to government now</li> <li>• College is still encouraging Staff to wear Masks to protect themselves</li> <li>• Parent Teacher Interviews – booking of over 100 + today &amp; again for tomorrow</li> </ul>			
Treasurer's Report	<p>Marie Spires presented the Treasurers Report</p> <p>Currently have \$25,947.30 in the P&amp;F accounts (just interest earned since last meeting)</p>			

NEW BUSINESS				
P&F Meeting Dates for 2022	<p>New dates confirmed for 2022. <b>Tuesday night's 6:30-8:00pm Face to Face &amp; with Zoom Meetings online for those members at home.</b> Termly – Week 3.</p> <p>Term 3 – Tuesday 2<sup>nd</sup> August 2022</p> <p>Term 4 – Tuesday 25<sup>th</sup> October 2022</p> <p>Dates have been confirmed with Mark Ashby now and are set.</p>			

AGENDA ITEM	DISCUSSION	ACTION	WHEN	BY WHOM
Fundraising ideas for 2022	<ul style="list-style-type: none"> <li>Bunning Sausage Sizzle - <b>Require request for dates on School Letterhead (RP will consult with AD regarding this)</b></li> <li>Cookie Dough Fundraiser Fundraiser start Date – Friday 27<sup>th</sup> May 2022 Fundraiser finish Date – Friday 1<sup>st</sup> July 2022 Collection Date – Friday 22<sup>nd</sup> July 2022 (Chill Warehouse – Jandakot, they can deliver to the college but at an associated cost – TBA at time) <b>ALL AGREED NO PRIZES – P &amp; F will arrange vouchers for the top seller in each Year Group</b></li> <li>Design a Paver Fundraiser – <b>Glenn has provided Marie with contact details, all agreed that we market this at Open Day 2022</b></li> <li>Entertainment Book - Rebecca Flint to date has had no handover from Helen Becker. <b>Renee contacted 3/5/22 and advised to email: <a href="mailto:schoolsupport@entertainment.com.au">schoolsupport@entertainment.com.au</a> – have done this and CC Rebecca in on the email.</b></li> <li>Open Day 2022 – 20<sup>th</sup> August 2022 (11am – 3pm)  <b>Committee:</b> Mark Ashby, Linda Ang, Renee Puizina, Ivona Jercic-McFadyen, Anita Cagney, Marie Spires, Katherine Arnold, Vicki Howie, Glenn Beauchamp, Glenn Elliott  <b>Sausage Sizzle Co-Ordinators</b> - Glenn Beauchamp, Glenn Elliott  <b>Cake Stall Co-Ordinator</b> – Anisha Dickson (TBC – Renee will ask)  <b>Meeting Date 1st Open Day Committee Meeting: 24<sup>th</sup> May 2022 5pm – 6pm College Boardroom</b></li> </ul>	Renee  Marie Spires / Glenn  Rebecca Flint  Renee		
Fathering Project	<ul style="list-style-type: none"> <li>First Event to be held 17<sup>th</sup> June 2022 @ The Palace Arcade, Victoria Park Dads v's Kids - \$35 p/head 20 Free Games</li> </ul>	Glenn Glenn		
P & F Ongoing Donations - 2022	<ul style="list-style-type: none"> <li>\$300 - P &amp; F Awards Year End Assembly</li> <li>\$1,000 towards - Year 12 Graduation</li> <li>\$200 towards – Year 10 Dinner / Dance</li> <li>World Teachers Day – <b>Mark to get some suggestions for the next meeting</b></li> </ul>			

AGENDA ITEM	DISCUSSION	ACTION	WHEN	BY WHOM
<b>OTHER BUSINESS</b>				
Support Requests	Mark to discuss with HOLA's, Head of Year & Learning Support – carry over to next meeting in Term 3 – work in progress			
Around the Table	<ul style="list-style-type: none"> <li>• Swimming Uniform – changes to the design. Mark to follow up again as still no update.</li> <li>• Winter Blazers – at Fremantle Wharf</li> <li>• Sports Uniform – Students can continue to wear Sports Uniform for the remainder of Term 2 (same rules as Term 1). Expected that in Term 3 students will go back to having to change in and out of sports uniform/</li> <li>• Year 8 Camp – Rescheduled to Monday 22<sup>nd</sup> August 2022 – Forest Edge Recreation Camp, Waroona</li> <li>• Was brought to Mark's attention that the current Yr11 cohort have missed out on camp (had nothing at all...) Parents did ask about Rottnest Island and were informed that the HOLA had said no to this and looked at a caravan park in Busselton which was deemed as unsuitable by Mark Ashby &amp; Andrew Dunn. Mark will take this back to the Pastoral Team and see what they can do.</li> </ul>			

**Meeting closed: 7:31pm**

**Next P&F Meeting:**

**Term 3 Week 3 - Tuesday 2<sup>nd</sup> August 2022  
6:30 - 8:00pm Face to Face (Staff Lounge) and via Zoom Online**