

Yard Duty and Student Supervision Policy

1. Policy Statement

Kennedy Baptist College is committed to ensuring the safety and wellbeing of students through an organised and responsive system of supervision in place during school hours, before and after school and on school excursions and camps. Staff actively monitor student activities around the College and set clear boundaries for students to work and play in. The College's Behaviour Management Policy and Student Code of Conduct outline the expected behaviour from all students.

Kennedy Baptist College's premises are supervised by College staff on yard duties from 7.55 am to 3.45 pm. Outside of these hours, College staff will not be available to supervise students and/or the collection of students. This is the responsibility of parents/guardians.

Limited locations in the College will be supervised by staff yard duty before school (7.55 am – 8.25 am) and after school (3.15 pm to 3.45pm) to support safe student access and egress from the premises.

Students who wish or require attending school outside of these hours may do so if they:

- Have pre-arranged appointments with staff.
- Attend a club or study in the Research and Study Centre until 4.15 pm.
- Report to pre-arranged extra-curricular activities (e.g., tutoring, sport or arts) with relevant staff.

2. Rationale

The purpose of this policy is to set out the expectations and responsibilities of Kennedy Baptist College staff in relation to yard duty and appropriate supervision of students to the College.

Supervision is an important strategy for identifying and responding to student exposure to risks at school and monitoring student behaviour. It is a way in which the College discharges their duty of care obligations to their students.

This policy applies to all staff at Kennedy Baptist College including support staff, casual relief staff, and visiting teachers. College staff are responsible for following reasonable and lawful instructions from the Principal, including instructions to provide active supervision to students.

3. Related documents

- *Duty of Care Policy*
- *Student Safety and Wellbeing Policy*
- *Yard Duty Roster*

Version control					
Version	Amendments	Date Reviewed	Endorsed by Board	Next Review	Author of version
1			01/01/2013		
2			17/01/2018		
3		28/02/2021	18/03/2021	02/2023	
4	Amended policy statement	15/03/2023	23/03/2023	02/2025	C Acciano
5		09/12/2024	07/05/2025	02/2027	C Acciano
6	Updated only – amendments in line with 2026 timetable changes 08/12/2025	09/12/2024	07/05/2025	02/2027	C Acciano